**REPORT FOR:** Education Consultative

**Forum** 

Date: 27 January 2010

Subject: School Term Dates Academic Year

2011-2012

**Key Decision:** No

Responsible Officer: Heather Clements, Director Schools

and Children's Development

Portfolio Holder: Councillor Anjana Patel, Portfolio

Holder for Schools and Children's

Development

Exempt: No

**Decision subject to** 

Call-in:

No

**Enclosures:** Proposal for Consultation Annexe A

# **Section 1 – Summary and Recommendations**

This report presents Members with a proposal for the School Term dates for the Academic Year 2011-2012.

#### **Recommendations:**

Education Consultative Forum is requested to:

- 1. Consider the report and feedback any comments from constituent groups
- Consider a final proposal at their meeting in the Summer Term for recommendation to the Portfolio Holder for Schools and Children's Development

Reason: (For recommendation)

To provide Education Consultative Forum members the opportunity to consider the proposed School Term Dates for 2011-2012



# **Section 2 – Report**

#### **Introductory paragraph**

In accordance with the Education Act 2002, Local Authorities have the responsibility to agree dates of terms and holidays.

In Harrow the Education Consultative Forum (EdCF) considers proposals and recommends the term dates for each school year to the Portfolio Holder for Schools and Children's Development for decision.

Two proposed models have been developed for EdCF's consideration. Any comments received from the EdCF constituent groups will be incorporated and a further model will be presented.

Schools are required by statute to provide schooling for 190 days. Teaching staff are required by their terms and conditions to complete 195 days including 5 development days.

#### **Options Considered**

Two models are proposed for EdCF to consider based on the information available at the time of preparing this report.

#### **Background**

A model for Harrow is developed based on three elements:

- Harrow's Agreed Principles,
- The LGA's Standard School Year and,
- Other local authority models available.

#### Harrow Agreed Principles:

EdCF agreed a set of principles to apply to School Term Dates for Harrow. These are as follows:

- The school year to be set with 195 days, incorporating 5 development days
- Schools to determine the development days
- The school year to start on the first useful day in September
- The October break to be one full week, the last full week in October
- A 10 school day break at Christmas
- A 10 school day break at Easter/Spring
- A one week break in February and May/June
- A summer break of 5-6 weeks (not more than 6 weeks)

#### **LGA Standard School Year**

The LGA produces the Standard School Year model following consultation with their members. At the time of preparing this report, their model is not available. When it becomes available a copy will be sent to EdCF members.

#### **Other Local Authority Models**

Copies of our neighbouring local authorities' models or proposals are requested and provided to EdCF. This helps to coordinate the term dates. Local authorities agree their term dates at different times during the year and their response to recent requests indicate that they have yet to start the process. When models are available they will be circulated to EdCF.

#### Additional Bank Holiday in June 2012

On 5 January 2010, the Government announced an additional bank holiday in June 2012. The Diamond Jubilee Bank holiday is on Tuesday 5 June 2012. The Spring Bank holiday has been moved to Monday 4 June 2012 to form a long weekend.

#### **Occasional Days**

At their meeting in June 2009, EdCF agreed to introduce Occasional Days. These allow governing bodies to agree to up to 3 additional closure days to take account of the need to observe Non-Christian religious festivals. If 3 occasional days are adopted then the school year will be 198 days and the additional days must be added to the end of the summer term.

#### **Current situation**

Two proposed models for Harrow have been developed using the Harrow Agreed Principles and are provided at Annexe A. The variation in the models is the accommodation of the Spring Bank Holiday and the Diamond Jubilee Bank Holiday and the impact on the Summer Term.

| Model | First Half Term  | Half Term Holiday                           | Second Half Term   |  |  |  |  |  |  |
|-------|--|---|--|--|--|--|--|--|--|
| Α     |  | Monday 28 May 2012<br>to Tuesday 5 June     |  |  |  |  |  |  |  |
|       | (29 Days)  | 2012  | July 2012 (34 days)  |  |  |  |  |  |  |
| В     | Monday 16 April 2012<br>to Friday 1 June 2012<br>(34 Days) | Monday 4 June 2012<br>to Friday 8 June 2012 | Monday 11 June 2012<br>to Thursday 19 July<br>2012 (29 days) |  |  |  |  |  |  |

It is proposed that EdCF consider these models with their constituent groups and feedback comments to the Director of Schools and Children's Development. If other models from the LGA or neighbouring boroughs are received these will be circulated accordingly.

Comments received will be reported and a final model proposed at the EdCF meeting on 28 June 2010.

# Implications of the Recommendation

None

# **Legal Implications**

CM to provide

## **Financial Implications**

None

#### **Risk Management Implications**

Risk included on Directorate risk register? No Separate risk register in place? No

## **Corporate Priorities**

Not applicable because this it statutory duty to agree the dates of terms and holidays.

# **Section 3 - Statutory Officer Clearance**

| Name: Emma Stabler Date: 23 December 2009  | х | on behalf of the*<br>Chief Financial Officer |
|--|---|--|
| Name: George Curran  Date: 12 January 2010 | х | on behalf of the*<br>Monitoring Officer      |

# **Section 4 - Contact Details and Background Papers**

Contact: Johanna Morgan, Head of School Organisation Strategy, 020 8736

6841.

Background Papers: None.

# Proposed Model A

| Harrow Proposed school term and holiday dates for the Academic Year 2011/2012   |    |     |             |                   |                 |     |      |     |                  |                  |       |      |               |                   |               |                  |         |     |    |       |                    |           |          |    |
|---|----|-----|-------------|-------------------|-----------------|-----|------|-----|------------------|------------------|-------|------|---------------|-------------------|---------------|------------------|---------|-----|----|-------|--------------------|-----------|----------|----|
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| Monday  |    | 5   | Septe<br>12 | <b>emb</b><br>19  | <b>er</b><br>26 |     |      | 3   | <b>Oc</b> :      | tobei<br>17      |       |      | 31*           | 7                 | <b>Nove</b>   | 21               | r<br>28 |     |    | 5     | <b>Dec</b> e<br>12 | 19        |          |    |
| Tuesday   |    | 6   | 13          | 20                | 27              |     |      | 4   | 11               |                  |       |      | 1             | 8                 | 15            | 22               | 29      |     |    | 6     | 13                 | 20        |          |    |
| Wednesday   |    | 7   | 14          | 21                | 28              |     |      | 5   | 12               |                  |       |      | 2             | 9                 | 16            | 23               | 30      |     |    | 7     | 14                 | 21        | 28       |    |
| Thursday  | 1* | 8   | 15          | 22                | 29              |     |      | 6   | 13               |                  |       |      | 3             | 10                | 17            | 24               |         |     | 1  | 8     | 15                 | 22        |          |    |
| Friday  | 2  | 9   | 16          | 23                | 30              |     |      | 7   | 14               | 21;              | # 28  |      | 4             | 11                | 18            | 25               |         |     | 2  | 9     | 16#                | 23        | 30       |    |
| Saturday  | 3  | 10  | 17          | 24                |                 |     | 1    | 8   | 15               | 22               | 29    |      | 5             | 12                | 19            | 26               |         |     | 3  | 10    | 17                 | 24        | 31       |    |
| Sunday  | 4  | 11  | 18          | 25                |                 |     | 2    | 9   | 16               | 23               | 30    |      | 6             | 13                | 20            | 27               |         |     | 4  | 11    | 18                 | 25        |          |    |
| Spring Term 2012  |    |     |             |                   |                 |     |      |     |                  |                  |       |      |               |                   |               |                  |         |     |    |       |                    |           |          |    |
|   |    |     | Jan         | uary              | ′               |     |      |     |                  | ruary            |       |      |               |                   | Mar           | ch               |         |     |    |       | Αp                 | oril      |          |    |
| Monday  |    | 2   | 9           | 16                | 23              | 30  |      | 6   | 13               | 20*              | 27    |      |               | 5                 | 12            | 19               | 26      |     |    | 2     | 9                  | 16*       | 23       | 30 |
| Tuesday   |    | 3*  | 10          | 17                | 24              | 31  |      | 7   | 14               | 21               | 28    |      |               | 6                 | 13            | 20               | 27      |     |    | 3     | 10                 | 17        | 24       |    |
| Wednesday   |    | 4   | 11          | 18                | 25              |     | 1    | 8   | 15               | 22               | 29    |      |               | 7                 | 14            | 21               | 28      |     |    | 4     | 11                 | 18        | 25       |    |
| Thursday  |    | 5   | 12          | 19                | 26              |     | 2    | 9   | 16               | 23               |       |      | 1             | 8                 | 15            | 22               | 29      |     |    | 5     | 12                 | 19        | 26       |    |
| Friday  |    | 6   | 13          | 20                | 27              |     | 3    | 10# | 17               | 24               |       |      | 2             | 9                 | 16            | 23               | 30#     |     |    | 6     | 13                 | 20        | 27       |    |
| Saturday  |    | 7   | 14          | 21                | 28              |     | 4    | 11  | 18               | 25               |       |      | 3             | 10                | 17            | 24               | 31      |     |    | 7     | 14                 | 21        | 28       |    |
| Sunday  | 1  | 8   | 15          | 22                | 29              |     | 5    | 12  | 19               | 26               |       |      | 4             | 11                | 18            | 25               |         | 1   |    | 8     | 15                 | 22        | 29       |    |
|   |    |     |             |                   |                 |     |      |     | 5                | Sumn             | ner T | ern  | 1 <b>20</b> 1 | 12                |               |                  |         |     |    |       |                    |           |          |    |
| Monday  |    |     | <b>M</b>    | <b>ay</b><br>1 14 | 21              | 28  |      | 4   | <b>J</b> ւ<br>11 | <b>ine</b><br>18 | 25    |      |               | 2                 | <b>J</b><br>9 | <b>uly</b><br>16 | 23#     | 30  |    |       | <b>Α</b> ι         | <b>13</b> | <b>t</b> | 27 |
| Tuesday   |    | 1   | 8           | 15<br>15          | 22              | 29  |      | 5   | 12               | 19               | 26    |      |               | 3                 | 10            | 16<br>17 [       | 24      | 31  |    |       | 7                  | 14        | 21       | 28 |
| Wednesday   |    | 2   | 9           | 16                | 23              | 30  |      | 6*  | 13               | 20               | 27    |      |               | 4                 | 11            | 18               | 25      | 31  |    | 1     | 8                  | 15        | 22       | 29 |
| Thursday  |    | 3   | 10          | 17                | 23              | 31  |      | 7   | 14               | 21               | 28    |      |               | <del>4</del><br>5 | 12            | 19               | 26      |     |    | 2     | 9                  | 16        | 23       | 30 |
| Friday  |    | 4   | 11          |                   | 25#             | 31  | 1    | 8   | 15               | 22               | 29    |      |               | 6                 | 13            | 20               | 27      |     |    | 3     | 10                 | 17        | 24       | 31 |
| Saturday  |    | 5   | 12          | 19                | 26              |     | 2    | 9   | 16               | 23               | 30    |      |               | 7                 | 14            | 21               | 28      |     |    | 4     | 11                 | 18        | 25       |    |
| Sunday  |    | 6   | 13          | 20                | 27              |     | 3    | 10  |                  | 24               | 00    |      | 1             | 8                 | 15            | 22               | 29      |     |    | 5     | 12                 | 19        | 26       |    |
| Bank and Public Holidays 2011/2012 Christmas Day Holiday 26 December 2011 Boxing Day Holiday 27 December 2011 New Year's Day Holiday 2 January 2012 Good Friday 6 April 2012 School Holidays * First school day after break  * Easter Monday 9 April 2012 May Day Holiday 7 May 2012 Spring Bank Holiday 4 June 2012 Diamond Jubilee Bank Holiday 5 June 2012 Summer Bank Holiday 27 August 2012  * Bank holidays and national holidays  # Last school day before break |    |     |             |                   |                 |     |      |     |                  |                  |       |      |               |                   |               |                  |         |     |    |       |                    |           |          |    |

# Summary of Proposed School Term Dates Academic Year 2011/12 Model A

| Total               | 195 School Days including 5 INSET days                               | S         |  |  |  |  |  |  |  |
|---------------------|--|-----------|--|--|--|--|--|--|--|
|                     | Wednesday 6 June 2012 to Monday 23 July 2012                         | (34 days) |  |  |  |  |  |  |  |
| Summer<br>Term 2012 | Half Term Holiday Monday 28 May 2012 to Tuesday 5 June               | e 2012    |  |  |  |  |  |  |  |
|                     | Monday 16 April 2012 to Friday 25 May 2012                           | (29 days) |  |  |  |  |  |  |  |
|                     | Monday 20 February 2012 to Friday 30 March 2012                      | (30 days) |  |  |  |  |  |  |  |
| Spring Term<br>2012 | Half Term Holiday Monday 13 February 2012 to Friday 17 February 2012 |           |  |  |  |  |  |  |  |
|                     | Tuesday 3 January 2012 to Friday 10 February 2012                    | (29 days) |  |  |  |  |  |  |  |
| Autumn<br>Term 2011 | Monday 31 October 2011 to Friday 16 December 2011                    | (35 days) |  |  |  |  |  |  |  |
|                     | Half Term Monday 24 October 2011 to Friday 28 October 2011           |           |  |  |  |  |  |  |  |
|                     | Thursday 1 September 2011 to Friday 21 October 2011                  | (37 days) |  |  |  |  |  |  |  |

# **Proposed** Model B

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|---|---|--|--|--|---|--|---|---|--|--|--|---|---|---|-------|---|----|--|--|---|--|-------|--|
|   |   |  |  |  |   | Proposed school term and holiday dates for the Academic Year 2011/2012 |   |   |  |  |  |   |   |   |       |   |    |  |  |   |  |       |  |
|   |   | Autumn Term 2011   |  |  |   |  |   |   |  |  |  |   |   |   |       |   |    |  |  |   |  |       |  |
| September   |   |  |  |  |   |  |   | ober  |  | _  | November   |   |   |   |       |   |    | Dec  | e <u>mb</u>  | er  |  |       |  |
|   | 5   | 12   | 19   | 26   |   |  | 3   | 10  | 17   | 24   | 3  | 1*  | 7   | 14  | 21    | 28  |    | 5  | 12   | 19  | 26   |       |  |
|   | 6   | 13   | 20   | 27   |   |  | 4   | 11  | 18   | 25   |  | 1   | 8   | 15  | 22    | 29  |    | 6  | 13   | 20  | 27   |       |  |
|   | 7   | 14   | 21   | 28   |   |  | 5   | 12  | 19   | 26   |  | 2   | 9   | 16  | 23    | 30  |    | 7  | 14   | 21  | 28   |       |  |
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| 3   | 10  | 17   | 24   |  |   | 1  | 8   | 15  | 22   | 29   |  | 5   | 12  | 19  | 26    |   | (  | 3 10   | 17   | 24  | 31   |       |  |
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| Spring Term 2012  |   |  |  |  |   |  |   |   |  |  |  |   |   |   |       |   |    |  |  |   |  |       |  |
|   |   | Jan  | uary   |  |   |  |   |   | -  | _  |  |   |   | Mar   | ch    |   |    |  | A  | pril  |  |       |  |
|   | 2   | 9  | 16   | 23   | 30  |  | 6   | 13  | 20*  | 27   |  |   | 5   | 12  | 19    | 26  |    | 2  | 9  | 16*   | 23   | 30    |  |
|   | 3*  | 10   | 17   | 24   | 31  |  | 7   | 14  | 21   | 28   |  |   | 6   | 13  | 20    | 27  |    | 3  | 10   | 17  | 24   |       |  |
|   | 4   | 11   | 18   | 25   |   | 1  | 8   | 15  | 22   | 29   |  |   | 7   | 14  | 21    | 28  |    | 4  | 11   | 18  | 25   |       |  |
|   | 5   | 12   | 19   | 26   |   | 2  | 9   | 16  | 23   |  | 1  |   | 8   | 15  | 22    | 29  |    | 5  | 12   | 19  | 26   |       |  |
|   | 6   | 13   | 20   | 27   |   | 3  | 10#   | 17  | 24   |  | 2  | 2   | 9   | 16  | 23    | 30#   |    | 6  | 13   | 20  | 27   |       |  |
|   | 7   | 14   | 21   | 28   |   | 4  | 11  | 18  | 25   |  | 3  | 3   | 10  | 17  | 24    | 31  |    | 7  | 14   | 21  | 28   |       |  |
| 1   | 8   | 15   | 22   | 29   |   | 5  | 12  | 19  | 26   |  | 4  |   | 11  | 18  | 25    |   | 1  | 8  | 15   | 22  | 29   |       |  |
|   |   |  |  |  |   |  |   | S   | umn  | ner Te   | erm 2  | 2012  | 2   |   |       |   |    |  |  |   |  |       |  |
|   |   | M  | _  |  |   |  |   | _   | _  |  |  |   |   | July  |       |   |    | August   |  |   |  |       |  |
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|   | 2   | 9  | 16   | 23   | 30  |  | 6   | 13  | 20   | 27   |  |   | 4   | 11  | 18    | 25  |    | 1  | 8  | 15  | 22   | 29    |  |
|   | 3   | 10   | 17   | 24   | 31  |  | 7   | 14  | 21   | 28   |  |   | 5   | 12  | 19#   | 26  |    | 2  | 9  | 16  | 23   | 30    |  |
|   | 4   | 11   | 18   | 25   |   | 1#   | 8   | 15  | 22   | 29   |  |   | 6   | 13  | 20    | 27  |    | 3  | 10   | 17  | 24   | 31    |  |
|   | 5   | 12   | 19   | 26   |   | 2  | 9   | 16  | 23   | 30   |  |   | 7   | 14  | 21    | 28  |    | 4  | 11   | 18  | 25   |       |  |
|   | 6   | 13   | 20   | 27   |   | 3  | 10  | 17  | 24   |  |  | 1   | 8   | 15  | 22    | 29  |    | 5  | 12   | 19  | 26   |       |  |
| Bank and Public Holidays 2011/2012  Christmas Day Holiday 26 December 2011 Boxing Day Holiday 27 December 2011 New Year's Day Holiday 2 January 2012 Good Friday 6 April 2012  School Holidays * First school day after break  Easter Monday 9 April 2012  May Day Holiday 7 May 2012 Spring Bank Holiday 4 June 2012 Diamond Jubilee Bank Holiday 5 June 2012 Summer Bank Holiday 27 August 2012  Bank holidays and national holidays # Last school day before break |   |  |  |  |   |  |   |   |  |  |  |   |   |   |       |   |    |  |  |   |  |       |  |
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10 10 10 10 | Total   Tota | Total |  |

# Summary of Proposed School Term Dates Academic Year 2011/12 Model B

|                     | Thursday 1 September 2011 to Friday 21 October 2011                  | (37 days) |  |  |  |  |  |  |  |
|---------------------|--|-----------|--|--|--|--|--|--|--|
| Autumn<br>Term 2011 | Half Term Monday 24 October 2011 to Friday 28 October 2011           |           |  |  |  |  |  |  |  |
|                     | Monday 31 October 2011 to Friday 16 December 2011                    | (35 days) |  |  |  |  |  |  |  |
|                     | Tuesday 3 January 2012 to Friday 10 February 2012                    | (29 days) |  |  |  |  |  |  |  |
| Spring Term 2012    | Half Term Holiday Monday 13 February 2012 to Friday 17 February 2012 |           |  |  |  |  |  |  |  |
|                     | Monday 20 February 2012 to Friday 30 March 2012                      | (30 days) |  |  |  |  |  |  |  |
|                     | Monday 16 April 2012 to Friday 1 June 2012                           | (34 days) |  |  |  |  |  |  |  |
| Summer<br>Term 2012 | Half Term Holiday Monday 4 June 2012 to Friday 8 June 2012           |           |  |  |  |  |  |  |  |
|                     | Monday 11 June 2012 to Thursday 19 July 2012                         | (29 days) |  |  |  |  |  |  |  |
| Total               | 195 School Days including 5 INSET days                               | 5         |  |  |  |  |  |  |  |

Occasional Days
Governing bodies may agree to adopt up to 3 occasional days. If 3 occasional days are adopted then the school year will be 198 days.